

Bridge Health

Job Announcement

JOB TITLE	POSITION NUMBER
Quality Assurance Specialist	00225753
POSTING DATE	DEADLINE DATE
September 5, 2024	until filled
POSITION LOCATION	
Bridge Health Administrative Office 501 Mize Street Lafayette, GA 30728	
GENERAL NATURE OF JOB DUTIES	
The Quality Assurance Specialist oversees the agency's quality management processes and procedures including accreditation requirements, program and service requirements, continuous quality improvement committees and strategic planning. The individual in this position serves as the agency liaison to external organization representatives assigned to survey, review and/or audit agency performance as well as serving as team leader to staff responsible for review requirements. This position works with a large team including the CEO, executive team members, program managers and staff, as well as smaller groups of program staff. The ability to effectively lead teams in producing required results is highly important to success. This is a full-time position; primary work schedule is Monday-Friday.	
MINIMUM QUALIFICATIONS	
Bachelor's Degree in a related field, Excellent communication and networking skills, knowledge and skills related to data management are required including data reporting, creation of graphic representations of data trends, analysis of trends and creation of narrative reports based on data analytics. Preferred Qualifications: Clinical background.	
HOW TO APPLY	
Applicants who <i>are NOT</i> current Bridge Health should submit a Bridge Health Application online, at www.bridgecsb.org . It can be located under the Employment Tab. Current Bridge Health Employees may submit an email to sueannw@lmcs.org stating their intent to be considered.	Applications/resumes should be filled out carefully and completely with the last ten years of work history included. Attach documentation to support education/training/licensure certification. If your application/resume is not complete you may forfeit the opportunity of an interview. Keep a copy of your application/resume. Copying service is not available at Bridge Health. Due to the volume of applications/resumes received we are unable to provide information on your application/resume status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department. <i>In-House applicants will be considered prior to applicants being considered outside the agency.</i>

This position may require pre-employment drug testing
An Equal Opportunity Employer