# **Bridge Health**

# Job Announcement

JOB TITLE	POSITION NUMBER
Quality Assurance Manager	
POSTING DATE	DEADLINE DATE
Re-posted March 2, 2023	until filled

## **POSITION LOCATION**

Bridge Health Administrative Office 501 Mize Street Lafayette, GA 30728

# **GENERAL NATURE OF JOB DUTIES**

The Quality Assurance Manager oversees the agency's quality management processes and procedures including accreditation requirements, program and service requirements, continuous quality improvement committees and strategic planning. The individual in this position serves as the agency liaison to external organization representatives assigned to survey, review and/or audit agency performance as well as serving as team leader to staff responsible for review requirements. This position works with a large team including the CEO, executive team members, program managers and staff, as well as smaller groups of program staff. The ability to effectively lead teams in producing required results is highly important to success.

## **MINIMUM QUALIFICATIONS**

**Masters Degree** in a related field, Excellent communication and networking skills, knowledge and skills related to data management are required including data reporting, creation of graphic representations of data trends, analysis of trends and creation of narrative reports based on data analytics

Preferred Qualifications: The ability to effectively lead teams in producing required results is highly important to success.

## **HOW TO APPLY**

Applicants should submit a **Bridge Health Application** to the following:

Bridge Health
ATTENTION: Human Resources Department
PO Box 1027
LaFayette, GA 30728
E-Mail: Jobs@LMCS.org
Telephone: 706 670 1074

FAX: 706 504 9177

Bridge Health Application can be found at <u>www.lmcs.ora</u> or contact 706-638-5580 x 4114 Applications/resumes should be filled out carefully and completely with **the last ten years of work history** included. Attach documentation to support education/training/licensure certification. If your application/resume is not complete you may forfeit the opportunity of an interview. Keep a copy of your application/resume. Copying service is not available at Bridge Health.

Due to the volume of applications/resumes received we are unable to provide information on your application/resume status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.

In-House applicants will be considered prior to applicants being considered outside the agency.