# **Bridge Health**

# Job Announcement

JOB TITLE	POSITION NUMBER
Adult Community Based Services	TBD
(ACBS)	
Case Manager	
POSTING DATE	DEADLINE DATE
January 23, 2023	until filled

#### **POSITION LOCATION**

Bridge Health CSB Recovery Services (ACBS) Dade, Catoosa, Chattooga, and Walker County

## **GENERAL NATURE OF JOB DUTIES**

Educates and assists with individuals utilizing community-based resources. Assists in the development of goals based on needs to include mental health, medical, substance abuse, social/leisure, educational and employment, as well as, family and adult daily living skills. Must also assist with housing and entitlement benefit needs. Primary work schedule is Monday-Friday; however, some evenings and weekends may be required.

## **MINIMUM QUALIFICATIONS**

High School Diploma or GED, at least 21 years of age, valid driver's license with three years good driving history AND three years' experience in Social Services related position OR Bachelor's Degree in Social Services field. Flexibility of schedule and the ability to document electronically/computer based is a must.

**Preferred Qualifications:** Bachelor's Degree and at least two years' experience in a Social Services related field, ability to work as team player and ability to work mobile.

#### **HOW TO APPLY**

Applicants should submit a **Bridge Health Application** to the following:

Bridge Health
ATTENTION: Human Resources Department
PO Box 1027
LaFayette, GA 30728
E-Mail: Jobs@bridgecsb.org

Telephone: 706 670 1074 FAX: 706 504 9177

Bridge Health Application can be found at <u>www.bridgecsb.org</u> or contact 706-638-5580 Applications/resumes should be filled out carefully and completely with **the last ten years of work history** included. Attach documentation to support education/training/licensure certification. If your application/resume is not complete you may forfeit the opportunity of an interview. Keep a copy of your application/resume. Copying service is not available at Bridge Health.

Due to the volume of applications/resumes received we are unable to provide information on your application/resume status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.

In-House applicants will be considered prior to applicants being considered outside the agency.